



Checklist for Gifting

PLEASE SUBMIT THE FOLLOWING

Giftor:

- Voluntary (*Inter Vivos*) Gift of Stock - Notarized
- CIRI Stock Will reflecting the remaining shares – Notarized and/or witnessed

Recipient – Adult:

- Acceptance of the Voluntary (*Inter Vivos*) Gift of Stock - Notarized
- Social Security Number verification (Adult)
- Legal documents providing proof of the family relationship to the giftor. Copies of documents may include birth certificate(s), marriage certificate(s), adoption decree, etc.
- Certificate of Indian Blood, or Certificate of Descendant Indian Blood, if available
- CIRI Stock Will – Notarized and/or witnessed
- Direct deposit form (if not already on file), including proof of account ownership

Recipient – Minor or Ward:

- Consent to Appointment as Custodian of a (*Inter Vivos*) Gift of Stock for a Minor/Ward - Notarized
- Social Security Number verification (Minor or Ward)
- Legal documents providing proof of the family relationship to the giftor. Copies of documents may include birth certificate(s), marriage certificate(s), adoption decree, etc.
- Certificate of Indian Blood, or Certificate of Descendant Indian Blood, if available
- Direct deposit form (if not already on file), including proof of account ownership with custodian

COMPLETE APPLICATION PACKETS THAT INCLUDE ALL OF THE FOLLOWING WILL BE GIVEN PRIORITY

- All forms completed and notarized as needed
- Acceptance form or Consent to Appointment form for each person receiving stock, including Social Security Number verification form
- Legal documents providing proof of the family relationship to the giftor. Copies of documents may include birth certificate(s), marriage certificate(s), adoption decree, etc.
- CIRI Stock wills for giftor and recipient(s) have been completed
- Direct deposit forms either on file or completed

RETURN ALL COMPLETED DOCUMENTS TO CIRI SHAREHOLDER RELATIONS DEPARTMENT

In Person	By Mail
725 E. Fireweed Lane, Suite 800 Anchorage, AK	P.O. Box 93330 Anchorage, AK 99509-3330
Information on your CIRI stock, including the number and type of shares owned, is available in the Qenek Shareholder portal at http://qenek.ciri.com or from CIRI Shareholder Relations. (907) 263-5191 phone (800) 764-2474 toll-free, select option 6	