

CIRI Descendant Contact Information Update Form

NOTE: In lieu of completing this form, descendants who are 18 years of age or older and who have portal accounts may update their mailing addresses, phone numbers and email addresses via [Qenek](#). **Descendants who regularly access their Qenek accounts have their names included in quarterly prize drawings.**

Descendant's

Name _____
(First) (Middle) (Last) (Suffix)

Custodian's

Name (if any) _____
(First) (Middle) (Last) (Suffix)

Contact Information



To reduce paper waste and costs and deliver news faster, CIRI primarily communicates with descendants electronically. If you are not receiving newsletters and other eCommunications from CIRI, it may be that delivery is being blocked or quarantined, in which case adding "maillist@ciri.com" and/or the domain "ciri.com" to your approved senders list should rectify the problem.

Email: _____
Please include your full email address (e.g., descendant@hotmail.com, not descendant@hotmail)

Home Ph.: _____ Work Ph.: _____ Cell Ph.: _____

Address: **Your mailing address must match the address you have on file with the U.S. Postal Service** or your CIRI mail may be returned. Online forms and information on changing an address with the Postal Service are available on the [Postal Service website](#), at your local post office or by calling 800-ASK-USPS.

(City) (State) (Zip)

Name Change: If your name has changed, please attach a copy of the legal document authorizing the change (i.e., marriage license, divorce decree, etc.) and list your previous and new name below.

Previous Name: _____ New Name: _____

SIGNATURE: _____ **DATE:** _____

RETURN THE COMPLETED FORM:

- **Mail it:** CIRI Shareholder Relations, PO Box 93330, Anchorage, AK 99509-3330
- **Scan or take a photo and email it:** shareholderrecords@ciri.com
- **Fax it:** 907-263-5186 (Call ASAP to ensure your fax was received.)

QUESTIONS? Call Shareholder Relations at 907-263-5191 or 800-764-2474

FOR OFFICE USE ONLY DESC SEQ: _____

ENTERED: _____ DATE: _____ VERIFIED: _____ DATE: _____

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