



Change of Address/Name

FOR THE PROTECTION OF OUR SHAREHOLDERS, CIRI DOES NOT ACCEPT ADDRESS CHANGES OVER THE PHONE. Shareholders with portal accounts are able to update their mailing address, phone numbers and email addresses via [Qenek](#). Alternatively, shareholders may complete and return this form.

Shareholder's Name _____
(First) (Middle) (Last) (Suffix)

CIRI Custodian's Name (if any) _____
(First) (Middle) (Last) (Suffix)

Your mailing address must match the address you have on file with the U.S. Postal Service or your CIRI mail may be returned. Online forms and information on changing an address with the Postal Service are available on the [Postal Service website](#), at your local post office or by calling 800-ASK-USPS.

Address _____ **Date of Birth** _____
(MM/DD/YYYY)

(City) (State) (Zip) **Social Security No.** _____
(last four digits only)

Home Ph. _____ **Work Ph.** _____ **Cell Ph.** _____

Full Email Address _____ (e.g., you@gci.net, not you@gci)
Your email address will remain confidential at CIRI. If this is a new email address and you have a Qenek portal account, you must change your email address in Qenek.



If you are **CIRI-ous** about reducing paper waste and receiving your CIRI news faster, check this box to receive interactive newsletters instead of paper copies. Shareholders enrolled in the eNewsletter program are eligible for a chance to **win a Kindle Fire HD!**



Name Change: CIRI has a policy of maintaining its stock records to reflect the full legal names of its shareholders, as shown on birth certificates or other official documentation. If your name has changed, please attach a copy of the legal document(s) authorizing the change (e.g., marriage license, divorce decree, etc.) and print your previous name and new name below.

Previous Name _____ **New Name** _____

SIGNATURE: _____ **DATE:** _____
(MM/DD/YYYY)

RETURN THE COMPLETED FORM:

- **Mail it:** CIRI Shareholder Relations, PO Box 93330, Anchorage, AK 99509-3330
- **Scan or take a photo of the document(s) and email to:** shareholderrecords@ciri.com
- **Fax it:** 907-263-5186 (call ASAP to ensure receipt)

QUESTIONS? Call CIRI Shareholder Relations: 800-764-2474 or 907-263-5191

FOR OFFICE USE ONLY SH SEQ: _____ FIDUCIARY/WARD SEQ: _____

QENEK ACCT: N Y **If yes, do not add/change primary email address;** contact SH to advise primary email address must be changed in Qenek.

RTN MAIL: _____

UPDATE COMMENTS: Y N FORMS: SW DD eNEWS Annual Check? Y N

ENTERED: _____ DATE: _____ VERIFIED: _____ DATE: _____