



# Change of Address/Name

**This Change of Address/Name Form is for (Choose only one):**

Myself

Full Name: \_\_\_\_\_

My Ward

Full Name: \_\_\_\_\_

FOR THE PROTECTION OF OUR SHAREHOLDERS, CIRI **DOES NOT ACCEPT ADDRESS CHANGES OVER THE PHONE**. Shareholders with portal accounts are able to update their mailing address, phone numbers and email addresses via [Qenek](#). Alternatively, shareholders may complete and return this form.

Date of Birth: \_\_\_\_\_

Primary Phone: \_\_\_\_\_

Home  Cell  Work

Last 4 of SSN: \_\_\_\_\_

Secondary Phone: \_\_\_\_\_

Home  Cell  Work

**Your mailing address must match the address you have on file with the U.S. Postal Service** or your CIRI mail may be returned. Online forms and information on changing an address with the Postal Service are available on the Postal Service website, at your local post office or by calling 800-ASK-USPS.

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Full Email Address: \_\_\_\_\_

If this is a new email address and you have a **Qenek** portal account, you **MUST** change your email address in **Qenek**. Your email address will remain confidential at CIRI.

## Name Change:

CIRI has a policy of maintaining its stock records to reflect the full legal names of its shareholders, as shown on birth certificates or other official documentation. If your name has changed, please attach a copy of the legal document(s) authorizing the change (e.g., *marriage license, divorce decree, etc.*) and print your previous name and new name below.

Previous Name: \_\_\_\_\_

New Name: \_\_\_\_\_

## AUTHORIZATION

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### RETURN THE COMPLETED FORM:

**Scan or take photo of the document(s) and email to:** [shareholderrecords@ciri.com](mailto:shareholderrecords@ciri.com)

**Mail:** CIRI Shareholder Relations, PO Box 93330, Anchorage, AK 99509-3330

**Fax:** 907-263-5186 (call ASAP to ensure receipt)

**QUESTIONS?** Call CIRI Shareholder Relations: 800-764-2474 or 907-263-5191

### FOR OFFICIAL USE ONLY

SH SEQ: \_\_\_\_\_ FIDUCIARY/WARD SEQ: \_\_\_\_\_

QENEK ACCT: N Y **If yes, do not add/change primary email address;** contact SH to advise primary email address must be changed in Qenek.

RTN MAIL: \_\_\_\_\_

UPDATE COMMENTS: Y N FORMS: \_\_\_\_\_ SW DD eNEWS \_\_\_\_\_

ENTERED: \_\_\_\_\_ DATE: \_\_\_\_\_ VERIFIED: \_\_\_\_\_ DATE: \_\_\_\_\_



## Prizes and Payment Options

**CIRI holds periodic prize drawings from the names of those enrolled in various programs who meet certain criteria and have a current mailing address with CIRI. If CIRI has returned mail for the selected individual, a different winner is selected.**

### QENEK PORTAL PRIZES

Qenek is a free, secure, online portal where eligible Shareholders may access information about their stock and payments and perform certain tasks online, reducing the need for paper forms. Quarterly prize drawings are conducted from the names of all Shareholders with Qenek accounts who have accessed the account during the preceding quarter. Create your account at <https://qenek.ciri.com>.

### eNEWSLETTER PRIZES

Quarterly drawings are conducted from the names of Shareholders enrolled in the eNewsletter program who have a valid email address on file. To enroll, call Shareholder Relations at 907-263-5191 or 800-764-2474 (select option 0) or send an email that includes your full name and a good telephone number to [shareholderrecords@ciri.com](mailto:shareholderrecords@ciri.com).

### ANNUAL MEETING PRIZES

To encourage participation and ensure the presence of a quorum, voting Shareholders are eligible to participate in cash prize drawings in connection with CIRI's Annual Meetings of Shareholders. Prize amounts and rules are annually announced.

### CONFIRMED DESCENDANT PRIZES

CIRI encourages the next generation to become involved with their corporation. Do you know any direct lineal descendants of a CIRI Shareholder who are not Shareholders themselves? Descendants who register with CIRI and have a valid email address on file are eligible to participate in a quarterly prize drawing and other opportunities. Learn more at [www.ciri.com/shareholders-descendants](http://www.ciri.com/shareholders-descendants).

### DIRECT DEPOSIT PRIZES

Shareholders whose CIRI distributions are directly deposited are eligible to participate in quarterly prize drawings, with winnings deposited to the bank account designated in CIRI's records. If the funds are rejected by the bank, another winner is selected. **Not enrolled, or enrolled but need to change your direct deposit instruction? Complete and return the direct deposit form on the back of this page for a chance to win!**

### REMOTE DEPOSIT OF PAPER CHECKS

Not interested in direct deposit? Many banks offer "remote deposit" technology. With remote deposit, you won't have to drive to the bank or stand in line and checks may be deposited anytime of the day or night and on any day of the week. If you have a bank account, a smartphone and an Internet connection, you may be able to deposit your CIRI and CIRI Settlement Trust checks remotely.